

**FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES
2010-2011 STATE AID TO LIBRARIES GRANT APPLICATION
Summary Financial Report
Form DLIS/SA04**

File by December 1, 2010 (postmark)

COUNTY OR MUNICIPALITY NASSAU COUNTY

LIBRARY NAME NASSAU COUNTY PUBLIC LIBRARY SYSTEM

Check one: Single county or municipal library
 County participating in a multicounty library
 Multicounty library

The information submitted on this form is used to:

- Provide information on the use of State Aid to Libraries Grant funds by recipient libraries and how the funds benefit Florida residents. That information is reported to the State Legislature and the people of Florida.
- Provide an estimate of local funds expended centrally for the operation and maintenance of the applicant library or county during the year that ended September 30. That amount is used to prepare updated estimates for State Aid to Libraries Grant estimates for the upcoming year.
- Provide an estimate of local funds to be expended centrally for the operation and maintenance of the library for the current year. That amount is used for development of the Division's next Legislative Budget Request for the State Aid to Libraries Program.

PART A:

Local funds expended centrally on the maintenance and operation of a library during FY 2009-2010.

Exclude funds from federal or state governments and funds used for construction of a library building or quarters.

Total \$ 1,057,565.55

PART B:

Anticipated amount of local funds that will be expended centrally on the maintenance and operation of a library during FY2010-2011.

Exclude funds from federal or state governments and funds used for construction of a library building or quarters. The figure provided will be used to calculate State Aid estimates.

Total \$ 1,111,202.00

PART C:
Use of State Aid to Libraries Grant Funds During FY 2009-2010

Type Grant (check one):

- Operating and/or Equalization
 Multicounty

Instructions

- Report only funds expended for the applicable State Aid to Libraries Grant year.
- Complete one sheet for each type of State Aid to Libraries Grant received. Duplicate sheets as needed.
- For each expenditure category below, report
 - (1) How much was expended;
 - (2) What the funds were used for; and
 - (3) What specific service improvement and benefit the public received as a result of the expenditure.
- Use additional sheets if more space is needed for responses:

EXPENDITURE CATEGORIES

Personnel \$ 0.00

Library Materials (*include materials in electronic format*) \$ 142,981.00

Residents received library material in print, non-print & downloadable format.

Equipment and Furniture (*exclude technology-related equipment*) \$ 0.00

Automation and Technology (*include technology-related expenditures such as hardware, software, telecommunications; exclude library materials in electronic format*) \$ 33,746.00

Residents received internet access, a current public access catalog with electronic content and the ability to borrow literary materials from other libraries across the U.S.

Other (*specify the type of expenditures included in this category*) \$ 46,000.00

Residents have access to a library facility in Callahan

TOTAL EXPENDITURES \$ 229,410.00

SIGNATURE


Single Library Administrative Head

10/13/10
Date

Name (typed)

**PART C:
Use of State Aid to Libraries Grant Funds During FY 2009-2010**

Type Grant (check one):
 Operating and/or Equalization
 Multicounty

Instructions

- Report only funds expended for the applicable State Aid to Libraries Grant year.
- Complete one sheet for each type of State Aid to Libraries Grant received. Duplicate sheets as needed.
- For each expenditure category below, report
 - (1) How much was expended;
 - (2) What the funds were used for; and
 - (3) What specific service improvement and benefit the public received as a result of the expenditure.
- Use additional sheets if more space is needed for responses:

EXPENDITURE CATEGORIES

Personnel \$ 0.00

Library Materials *(include materials in electronic format)* \$ 8,239.00
 Residents received library material in print, non-print and downloadable format.

Equipment and Furniture *(exclude technology-related equipment)* \$ 0.00

Automation and Technology *(include technology-related expenditures such as hardware, software, telecommunications; exclude library materials in electronic format)* \$ 19,592.00

Residents received a new & easily updated website for the Nassau County Public Library System, access to downloadable library materials, ereaders as learning tools & trained library staff.

Other *(specify the type of expenditures included in this category)* \$ 28,655.00

Residents have access to library facility in Callahan with new floor coverings, greater visibility & refreshed walls in a secured environment.

TOTAL EXPENDITURES \$ 56,486.00

(07/08 Unanticipated State Aid Funds)

SIGNATURE

Dawn Bostwick
 Single Library Administrative Head

10/13/10
 Date

 Name (typed)

**Nassau County Public Library System
Annual Plan of Service
2010-11**

Circulation Services

Continue to support state wide reciprocal borrowing policy
Evaluate the Playaway Collection
Expand the Young Adult Collection
Launch new virtual branch via Overdrive
Evaluate Circulation Policy

Reference Services

Continue to fund raise to renew electronic subscriptions to ALE and Learn-A-Test
Continue to update reference, genealogy and homework links on the web page
Develop promotional and informational guides for genealogical research
Continue to participate in LSTA Virtual Reference Desk-Shared Desk project

Technical Services

Continue to develop new user friendly webpage
Continue borrowing and lending status with OCLC
Continue to inventory branch library collections
Continue to weed collection according to LRP
Continue to work with new authority records and new overdrive records
Continue to catalog the genealogy collection in accordance with AIGS partnership

Children's Services

Rearrange the Children's Fiction Area to increase accessibility for users
Continue to schedule Time for Tots at all branches
Continue Young Adult (BLAST) programming at the Fernandina Beach Branch
Continue to explore feasibility of Young Adult programming at the Callahan and Hilliard Branches
Continue to hold FLYP programs at the FB Police Community Room, due to lack of space at the FB Branch
Instruct teachers, media specialists and students on use of virtual branch

Adult Services

Provide E-Government services at the basic level
Continue to partner with FOL groups for adult program presentations, due to lack of space and funding
Continue to partner with FSCJ for quarterly WIE programs
Work with Overdrive for Digital Bookmobile event

Networking Services

Continue to apply for E-Rate Grant funds for: voice, data, wireless access, basic maintenance of internal connections, & training
Investigate new state AT&T Internet Access contract for greater bandwidth and savings

Continue to redesign current web page to reflect current information, new microfilm collection, Time for Tots, Teen programming, Adult programming, and FOL events
 Add buttons to webpage for online payments and support your library
 Advertise availability of new PayPal option for fine & fee payment

Administrative Services

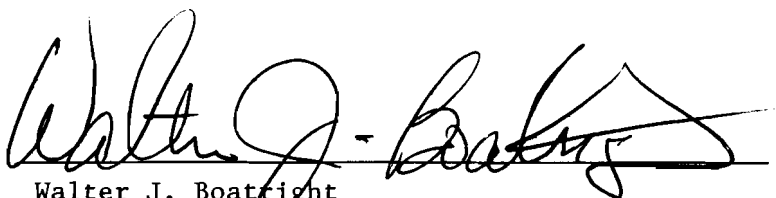
Continue to implement new Long Range Plan for years 2007-2012
 Establish new Long Range Plan for 2013-2018
 Seek capital campaign donations for Fernandina Beach Branch Library
 Seek donations from FOL, civic groups and local businesses to help offset decrease in book budget and periodical budget
 Continue to seek donations from local municipalities to offset budget reductions
 Continue to write mini grants when possible to assist with library operation costs
 Explore feasibility of relocating Fernandina Beach Branch Library to remodeled facility

Collection Development Services

Continue to review best purchasing plans for all branches (standing order plans, etc.)
 Book budget has been decreased 20% this fiscal year, and will be divided in the following manner for the 2009 FY: FB - \$40,000; CAL - \$32,750; HLD - \$28,750; YUL - \$8,700; and BRY - \$9,421
 Total materials budget: \$119,621

FB	CAL	HLD	YUL	BRY
Adult Fiction – 20%	25	30	30	25
Non-Fiction (adult & juvenile) – 25	30	20	15	20
Easy books – 5	5	10	5	5
Juvenile Fiction – 10	15	10	15	15
Young Adult Fiction – 15	15	5	20	10
DVDs, CDs, Playaways– 25	10	25	15	25

Online databases: budget reduction of 98% for all branches.
Print subscriptions: budget remains at 100% reduction for all branches.



Walter J. Boatright
 Chairman, Nassau County Board of County Commissioners

11-29-10

Effective Date: October 1, 2010

WJB 11-29-10

APC 12/02/10